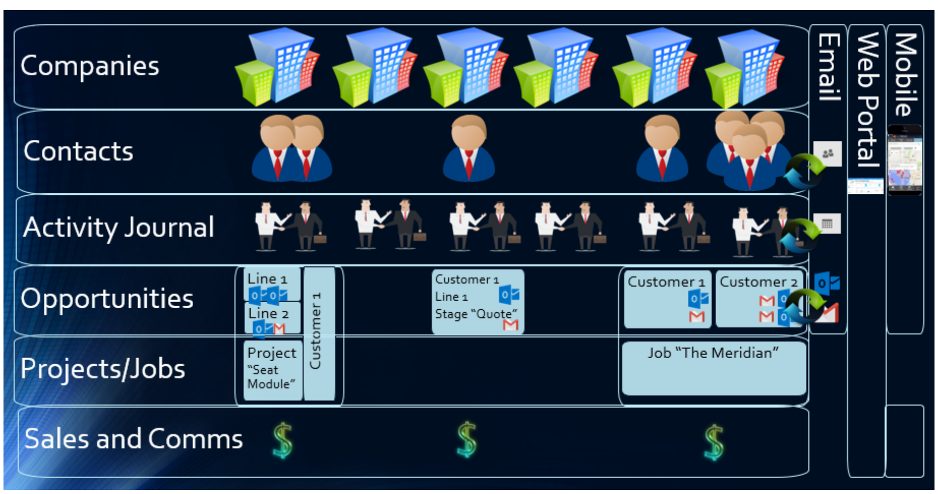
How to Refresh a Living Report

Connecting the threads of multi-line selling



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Need help?

Email:
Support@repfabric.com

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(844) 737-7253

For videos and more tutorials, log on to:
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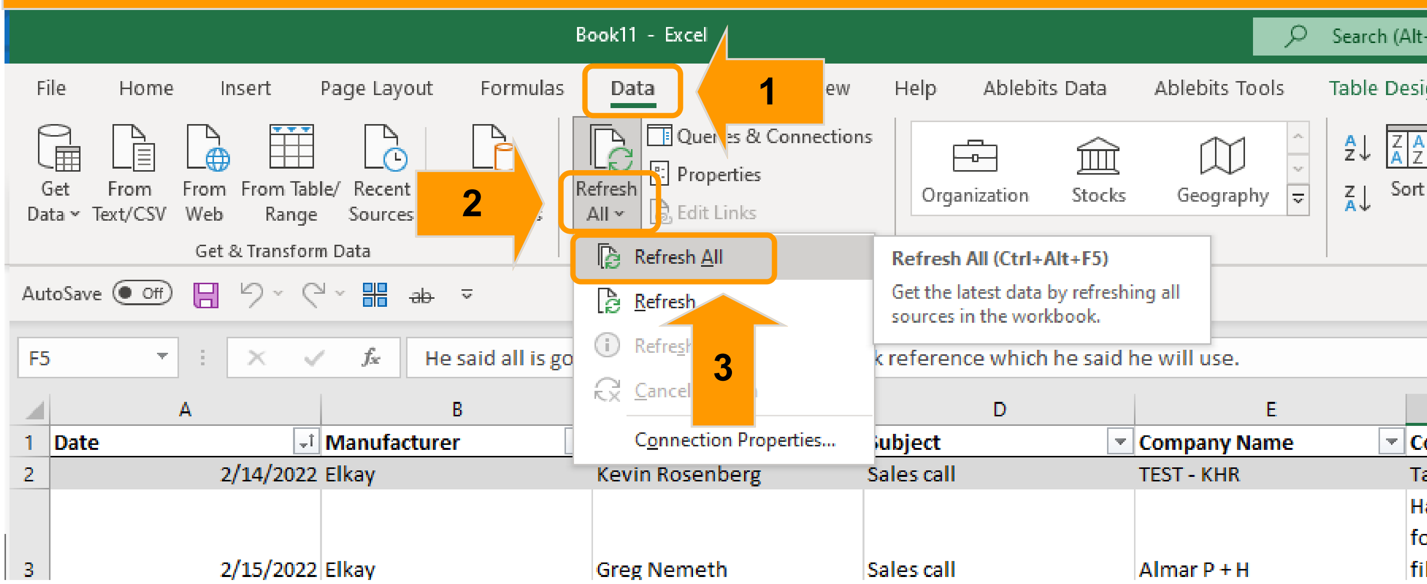
You can refresh a living report as often as you need to. The first time you refresh you will be asked to enter your credentials.

1. Click “Data” tab.
2. Click arrow on “Refresh All” button.
3. Click “Refresh All.”
4. Click “Basic.”
5. Enter your email address and password you use to login to Repfabric.
6. Click “Save.” Your file will be updated with the most up-to-date information.

This image shows the “Refresh All” button.



This image shows where to enter your email address and Repfabric password.