

Repfabric 21 Day Plan

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Day 21: More functions

Please note: any words underlined denotes a web link

Settings:

- Tutorials button
- Contact Sync Teams
- User Custom Settings

Reports:

- Opportunity Report
- Activity Journal Export
- Activity Report
- Sales Report

How to use Planner

- Look at segmenting fields
- Export email marketing list

“You can’t form a habit if it doesn’t have a routine to stick to.”

- Robyn Conely Downs

“Change might not be fast, and it isn’t always easy. But with time and effort, almost any habit can be reshaped.”

- Charles Duhigg

Repfabric 21 Day Plan

"It takes 21 days to make a new habit."

Today is Day 1."

— Robin Sharma

"Your habits determine your future."

- Jack Canfield

*"Successful People are simply those
with successful habits."*

- Brain Tracey

Goals:

- ◆ Assist sales reps in making an easy transition to using Repfabric.
- ◆ Sales Reps will be able to practice using many of the functions in Repfabric.
- ◆ Sale Reps make this plan an integral part of their day.
- ◆ Ensures Sales Reps receive the full benefits of Repfabric.

Directions:

- ◆ Sales Reps should spend 20 minutes a day working on the lessons for the day. Focus on one platform a day. (Online, The Mobile App, & The Sync+ Tool with your email)
- ◆ The plan will help all Sales Reps explore all the facets of Repfabric. Both Outside and Inside Sales Reps should practice using the Repfabric 21-Day Plan.
- ◆ Clicking a link in the plan will take users to the appropriate article in the tutorials.
- ◆ Use the tutorials to assist in learning Repfabric. Click a link on the plan or click the "Help" button in the upper right-hand corner of the online instance screen to access the tutorials.
- ◆ The tutorials have been developed as a self-service portal to answer questions.

Assistance:

- ◆ If you need assistance, there are several resources available to you:
 - ◆ [The Online Tutorials](#)—many of your questions can be answered in the self-service tutorials.
 - ◆ You may visit the [Repfabric 411 "How Do I?" Open Mic](#) held daily at 4pmET.
 - ◆ If you are having issues with Sync+ with your email, you may visit our [Sync+ Help Center](#) in the tutorials or visit the [Repfabric Sync+ Help Session](#) held on Monday, Tuesday and Friday at 4pmET.
 - ◆ If you are having any technical issues, please contact support@repfabric.com.